Enrollment Instructions
Online Enrollment

Each teacher has a classroom specific code which will allow their students access to select books online. Read below for more information.

1. Locate the packing list and verify all of your materials are enclosed

   There are two enclosure:

   - **Wish List**
     This is a catalog of all the books offered for this program year. Students should use this form to decide on their book selections. Many schools have their students circle the books they would like in the Wish List.
   - **Teacher Codes**
     Please distribute the teacher access codes to each teacher. This card includes the teacher's name, code, number of Wish Lists needed, a QR code to the Teacher's Guide, and enrollment instructions.

2. Distribute enrollment materials to your teachers (Wish Lists and Teacher Codes).
3. Inform teachers of the book Selection deadline as set by your account manager.
4. Inform teachers that they can send home the Wish List **after** book selection has been completed, so families can see which books their child selected. The Wish List also gives instructions on how families should visit the KRN website to update their contact information. For an additional letter to send home with students, visit the resources tab on the training website or follow the QR code below.

• IMPORTANT •

Book selection should be completed at school if possible. Teachers should not send home Wish Lists until their student has an opportunity to select their books.

The Teacher's Guide can be viewed by visiting training.kidsreadnow.org/resourcefiles under the resources tab. The QR Code below will take you to the training website. We have also included a sample parent letter you are welcome to copy and send home with your students.

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