

Enrollment Instructions - Online Enrollment

Each teacher has a classroom specific code which will allow their students access to select books online. Read below for more information.

1. Locate the packing list and verify all of your materials are enclosed.

Individual Teacher Codes and Enrollment Packets

Please distribute a packet to each teacher.

Each packet includes the Teacher Guide, teacher's name, teacher code, and the requested number of Wish Lists and Book Selection Forms.

- **Teacher Guide**

This guide explains the program as well as provides the teacher with instructions to help with Book Selection.

- **Wish List**

This is an online/printed catalog of all the books offered for this program year. Students should use this catalog to decide on their book selections.

- **Book Selection Form**

The book selection forms are handed out to each student to use when selecting their books. The forms can be used by the teacher to document the students' book selections as well as a program announcement the student can take home to share with their parents.

2. Inform teachers of the book selection deadline as set by your Account Manager.

3. For an additional letter to send home with students, visit the resources tab on the training website or follow the QR code below.

• IMPORTANT •

Book selection should be completed at school if possible.

The Teacher's Guide can be viewed by visiting training.kidsreadnow.org/resourcefiles under the resources tab. The QR Code below will take you to the training website. We have also included a sample parent letter you are welcome to copy and send home with your students.

